

Faculty Guide

How To Score A Default Assessment In eLUMEN

Step 1 How to Login to eLumen

Go to marin.edu and log into your mycom account. At the left side of the window you will see eLumen listed to the left under applications. Click on eLumen and the website will open.


Step 2 Navigation

You will be logged in as faculty. Some of you may have additional roles, such as Curriculum Committee Member that can be accessed in a drop down menu from the faculty tab. However, to score an assessment you will need to be logged in as **faculty**.

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Robyn Wood as Faculty in Fine & Visual Arts **Proxy Enabled** Inbox Account Settings Support Log Out

Courses Spring 2011 SLOs & Assessments Curriculum Results Explorer

ART130 - Drawing and Composition I - 010  ← Click this icon see your class list



Course Coordinator(s): <unassigned>
Evaluator(s): Robyn Wood

Privacy - Notice the red **Proxy Enabled** in red lettering next to your name. This indicates that your only Department Coordinator can see assessment results for your course.




You will automatically be logged into the Courses tab with the current semester appearing in the sub tab.

Step 3 Scoring the Assessment

To score the assessment, click on either of the **scorecards** icons to the left of the screen. Both icons will take you to the SLO rubric. Both scorecard icons have the same information just a different visual layout.

ART170 - Ceramics I - 010  

Course Coordinator(s): Robyn Wood
Evaluator(s): Robyn Wood

Add Assessment		Find Assessment	
Activity Name	Activity Description	Scorecards	Import Scores
<input type="checkbox"/> ART 170 CSLO Assessment	ART 170 CSLO Assessment	  0/14	

To begin scoring, select a student to the left then put the cursor over a performance measure box for each SLO and click. The box will change color when selected. Continue to move down the rubric scoring each SLO. After scoring the rubric, continue to scroll down the page. Click on the save and next tab and it will take you to the next student. Below you will see screen shots of both scorecard views.

Scorecard view of assessment

170 CSLO Assessment

		Exceeds Expectations	Proficient Achievement	Adequate Achievement	Developing but Does Not Meet	Minimal Demonstrated Achievement	
SLO		5	4	3	2	1	N/A
Guadalupe	1. Recognize and discuss contemporary and historical ceramics.	5	4	3	2	1	<input type="checkbox"/>
	2. Create ceramic objects with basic forming and firing methods.	5	4	3	2	1	<input type="checkbox"/>
	3. Identify basic ceramic terms and processes..	5	4	3	2	1	<input type="checkbox"/>
Erly	1. Recognize and discuss contemporary and historical ceramics.	5	4	3	2	1	<input type="checkbox"/>
	2. Create ceramic objects with basic forming and firing methods.	5	4	3	2	1	<input type="checkbox"/>
	3. Identify basic ceramic terms and processes..	5	4	3	2	1	<input type="checkbox"/>
Chad	1. Recognize and discuss contemporary						

Rubric view of assessment

RT 170 CSLO Assessment

Students		Exceeds Expectations	Proficient Achievement	Adequate Achievement	Developing but Does Not Meet	Minimal Demonstrated Achievement	
Guadalupe		5	4	3	2	1	N/A
	SLO:	Performance Ds:					
Erando, had	1. Recognize and discuss contemporary and historical ceramics.	Exceeds Expectations	Proficient Achievement	Adequate Achievement	Developing but Does Not Meet	Minimal Demonstrated Achievement	<input type="checkbox"/>
runigen, hn	2. Create ceramic objects with basic forming and firing methods.	Exceeds Expectations	Proficient Achievement	Adequate Achievement	Developing but Does Not Meet	Minimal Demonstrated Achievement	<input type="checkbox"/>
ill, ussia, izabeth	3. Identify basic ceramic terms and processes..	Exceeds Expectations	Proficient Achievement	Adequate Achievement	Developing but Does Not Meet	Minimal Demonstrated Achievement	<input type="checkbox"/>
aiser, quart							
le, race							

Note:

The boxes at the bottom of the screen named *student evidence* and *assessment comments*, at the bottom of the assessment rubric are not options College of Marin is using at this time. There is no need to write anything in these boxes.

Step 4 Checking your assessment results

You can check your assessment results after completing the scoring and before you complete your reflection. Simply click on the actions tab at the upper righthand corner of the screen and scroll down to the results explorer tab. This will give you a graph view of your assessment results. You can click the back button to return to your assessment to complete the reflection.

ART170 - Ceramics I / 010

ART 170 CSLO Assessment

Assessment Type
Course-ending review of overall student achievement

Assessment Description
ART 170 CSLO Assessment

Students

- Castro
- Aguirre
- Tanzania

Exceeds Expectations	Proficient Achievement	Adequate Achievement	Developing but Does Not Meet	M
5	4	3	2	

Actions

- Go to Action Plan
- Go to RFI Responses
- Go to Results Explorer
- Download Blank Rubric
- Download Completed Rubric

Step 5 Completing the Reflection

After finishing the scoring for the last student you will click on the tab at the bottom of the screen that says “save and continue on to reflection template” A box with the **reflection template** will appear with two questions for you to answer. Type your reflection in the boxes under each question, then click the close tab.

View Reflection Template ×

Default Reflection

Default Reflection SP2019

Reflection Template Type: Faculty

Questions

1) Was student performance on any of the SLOs different from expected? If so, what surprised you?

2) From the above reflection, are there any modifications you might make to your assessment “tools” (exam, portfolio, paper, project or other)? Note - this may be useful to refer back to for Program Review. For example: * use different teaching strategies * change the assessment “tools” * revise your SLOs * make external adjustments (facilities, material, technology) * request additional resources

Close

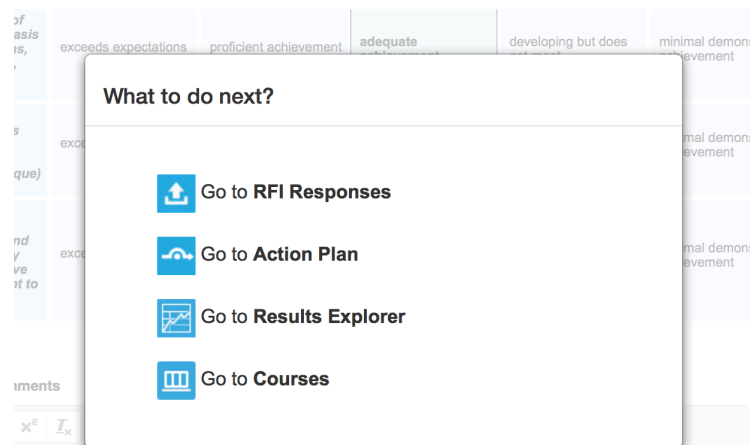
Note:

If you don't finish this in one sitting you can save as a draft and work on this later. This option is located at the bottom right of the page.

The purpose of this reflection is to capture your thoughts after completing the SLO assessment, which you may want to use for subsequent department discussion or Program Review. You may access this document at any point in the future. **This document is not visible to anyone that teaches a different course. However, all sections of a course will have access to all the reflections in the table view.** If you do not want your name to be visible with your reflection then you have the option to answer the questions anonymously.

Step 5 Last Step

After the last student is assessed and you click save a next, a box will appear that gives you four options.



You only need to concern yourself with the last two options. Results Explorer will give you two graphic view of your results with percentages for each assessment level. Courses will bring you back to the listing of your courses to start scoring a new assessment of the next course.