

Agenda / Minutes
Friday, April 29, 11:15-12:45
Zoom

Present:

Absence:

TOPIC and Time		Notes
5 min	Agenda and minutes	
11:15- Noon	<ul style="list-style-type: none"> Repairing degree/certificate maps 	<p>AA-T Econ, AA-T HIST, AA-T POLI, AA-T Span, AA-SPAN, AA Lib Arts SOC + BEH, AA Lib Art, MACH</p> <p>Alex and Logan will follow up with machine welding to map. Cara and Logan will update the PSLO spreadsheet on mapping progress.</p>
5 min	<ul style="list-style-type: none"> Full committee: Division check in and prep for the assessments to come. 	<ul style="list-style-type: none"> ISLO data – Cara, Holley, Matthew can meet to review in June. Progress on social sciences assessment -- likely each class each semester to assess, with focus on equity.
15 min	<p>Mapping degrees/certs – catching mapping in workflow</p> <ul style="list-style-type: none"> Logan – walk through of how to spot check and quick send back. Note: Video to come for faculty who submit workflows. 	<ul style="list-style-type: none"> Video to come for faculty who submit workflows – Logan can create this. We will check back in next meeting on this process.
10 min	Finalize letter to send out to those who are assessing	<ul style="list-style-type: none"> No later than May 9 send out a letter to faculty assessing.

<ul style="list-style-type: none"> • Content of letter and links on webpage <ul style="list-style-type: none"> ○ Include Flex session? Send out a similar email to those who have attended Flex sessions? • Date of sending of it • Set additional date for Paul and Alex and Logan and Cara to meet to draft letters. 	<ul style="list-style-type: none"> • Two approaches – send to everyone in a department/discipline together or send an individual email to faculty about their courses to assess. • We will meet on Friday next week to send letters out – May 6 at 11 • See draft below.
<p>15 min Fall semester:</p> <ul style="list-style-type: none"> • Fall semester • UDWC calls • Meeting dates/times • Chair 	<ul style="list-style-type: none"> • Reapply for division rep positions – UDWC call will go out early next week.
<p>Next meeting – Fri, May 13</p> <p>Parking Lot:</p> <ul style="list-style-type: none"> • Should we keep the assessment reflections? • Kinesiology (Logan will check in) 	

Farhad Zabihi

Math and Sciences, Health Sciences, Nursing

Cara Kreit (Committee Chair)

ESL, English Skills, English, Philosophy, Library, Counseling

Logan Wood (eLUMEN Data Steward)

Fine and Performing Arts

Paul Cheney

BIS, Social and Behavioral Sciences, Kinesiology, Health Education, ECE

SLOAC's Year-Long Goals for SLO Assessment:

- Closing the loop – having useable data that faculty can use -- how it is all sitting together; develop process for pushing out data or looking at data on a regular basis
- Badging – so that students can have student-facing info (outcomes). Explore ISLO connection, CTE
- eLUMEN as a tool, not a repository to assess our own performance; statistically valid; aggregated data (some courses). Move away from changing curriculum because I “feel” it is right and more using SLO data. Move from demo of dashboard tool to useful tool that faculty take ownership of and use (model projects).
- Interdisciplinary projects – how can ISLO and PSLO and aggregated course-level data be used across disciplines (data we have – how is it useful?)

Sample Letter to Faculty Assessing Classes Spring 2022:

Hi _____,

Hope you are well. I wanted to reach out because you are teaching one or more courses that are up for SLO assessment this fall in ESL:

Thanks so much in advance for your time and participation! The assessments are now ready in eLUMEN and **are due on Monday, June 6.**

Here's info to get to eLUMEN and easy steps to follow to input SLO results at the end of the semester:

- You can access eLUMEN through MyCOM -- look for eLUMEN in the list of applications.
- Here's a 4 minute video and/or 1-page handout that both show everything you need to know to use eLUMEN to assess SLOs: [How to Score an Assessment](#)
- Interested in seeing your SLO results? Check out ways you can view your own SLO data: Use Your Data
- Want help with your SLO assessment? Come join us in a Flex session finals week – stay tuned for more details.
- Email me or the faculty eLUMEN Data Steward Logan Wood (rwood@marin.edu) with any questions you have and we are happy to help.

Thanks!

Cara

SLOAC Division Rep