

**Agenda / Minutes**  
**Friday, January 15, 10-12:00**  
Zoom

Present: Holley Schafer, Nancy Willet, Logan Wood, Farhad Zabihi, Cara Kreit

Absence:

TOPIC and Time	Notes
<u>Agenda approval and minutes</u> from 12/11/20	
Fall 2020 assessments – <ul style="list-style-type: none"> <li>• Totals by departments</li> <li>• Division updates</li> <li>• eLUMEN glitches and resolutions</li> <li>• Semesterly Reports / Closing the loop:</li> </ul>	305 total assessments – that’s up from an average of 230 per semester in the past. Yay! Breakdown by departments:  BEH 16/17 BUS 33/45 CE 34/68 COMM 3/3 COUN 7/11 ECE 2/11 (usually these are done in the following semester) ESL 2/2 ENG 25/33 FA 47/62 HEALTH SCIENCES 26/36 KIN 12/14 LIFE & EARTH 11/12 MATH 36/43 ESLN 18/36 PA 18/28

PHYSICAL SCIENCES 5/7  
SOCIAL SCIENCES 4/5  
WL 6/13

Takeaways: Sent reminders after holiday, right before deadline  
(not reminder between holidays)

Disaggregation: 20 students needed in each cell for disaggregation  
data to be useable.

Look at CSLO disaggregation for math/English and PSLO  
assessment data w/ Holley to determine how helpful these are.

Tableau – in the next year, dashboard being built

Issues in eLUMEN (ESLN, English, Counseling, MMST) – couldn't  
see assessments. Problem with the data load. 6 or so sections  
with problems bumped to spring. We've worked w/ Dong to move  
final data load slightly later to accommodate as many OIM changes  
as possible.

Spring 2021 rollout –

- Key dates:
- Messaging to departments:
  - (planting the seeds for best practice assessment schedules)
- Mapping: What's left?

Key dates:

- Census = first data load to eLUMEN
- Assessment schedule due: Friday, Feb 19
- eLUMEN alerts:
  - March 14
  - Sunday before finals week (May 23)
  - Reminders: A few days before the due date
- Final data load April 30
- Assessments due: Grades due

Mapping Left:

- AA-T Anthro
- ECE Degree/Cert
- ISLO Map Behavioral Sciences
- AA-COM Liberal Arts Soc/Beh
- ISLO Map Soc Sciences – completed, just needs to be transferred
- AS-COM Business – SLO mismatch? -- Nancy will check
- AS-COM Real Estate / Cert ? – Nancy Real Estate
- ISLO Map CE: Needs Court Reporting (logan), Machine, MMST
- AS-COM and CERT Machine Metal (revised)
- CERTs MMST – workflow (mapped – Logan will do)
- AA-T Philosophy (waiting for DART)
- AA-COM Dance
- AA-T Theater
- Performing Arts ISLO
- Fine Arts ISLO
- AA-T Art History
- AA-T Kinesiology (mostly mapped)
- Cert Nat History / AS-COM Bio / ISLOs
- Health Sciences ISLOs
- Nursing degree (working with Sarah)

Planting the seeds for best practice assessment schedules – suggestions for good models when we can, this spring or when building next round. All classes each time or once a year is ideal, but priority for some areas may be doing core classes more often than less frequently offered classes.

PSLO data – might encourage more CSLO data of courses.

	<p>Focus on Equity!!! Disaggregation data as way to get more people involved.</p> <p>Clean up of spring assessment schedules – feel free to send over info for DART that might be helpful.</p> <p>Cara will send out draft letter below – but how division reps message remaining courses is up to the division rep. Focus should be on momentum – keeping up the momentum in the dept is the priority. If we recommend assessing more frequently, focus on courses offered often, but also think about PSLO maps and what courses are actually mapped there too.</p>
<p>eLUMEN / Canvas integration</p> <ul style="list-style-type: none"> <li>• Testing / Training (which meeting?) / Piloting</li> </ul>	<p>Some issues to work out to make them live. Dong is currently working on it. Hopefully next week there will be an update. We will train SLOAC on use as soon as the live data is there.</p>
<p>Spring Agenda Planning:</p> <ul style="list-style-type: none"> <li>• How do we approach the next 3-year cycle messaging and building assessment plans?</li> <li>• DART meetings – any updates?</li> <li>• Deep dive into disaggregated data report: PSLO assessment</li> <li>• Mentoring / SLOAC in upcoming semesters</li> </ul>	<p>Mentoring and Long-Term SLOAC Committee Plans When We Bring in New Members:</p> <ul style="list-style-type: none"> <li>- Documenting internal processes is important (beginning a checklist)</li> <li>- Carefully identifying areas that aren't functioning and prioritizing bringing in faculty from those areas.</li> <li>- Strength – division representation is key.</li> <li>- These are long-term, relationship building seats – not to cycle on and off but should be 2 year seats at least.</li> <li>- Spring – library SLO assessment update</li> <li>- January 29-30 (8<sup>th</sup> Annual SLO Symposium) + ISLO Data ACCJC video</li> </ul>

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| <ul style="list-style-type: none"><li>• Spring – library SLO assessment update</li><li>• January 29-30 (8<sup>th</sup> Annual SLO Symposium) + ISLO Data ACCJC video</li><li>-</li></ul> |  |
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Dear \_\_\_\_\_,

Hope you are well! A few quick updates on SLO assessment at the College. Despite the challenges of the pandemic-disrupted semester, we had a total of over 300 courses assess their SLOs across the College in fall 2020, which is an all-time high!

**Assessments completed in your area in spring 2020:**

**Reports:** Please let SLOAC know if your department would like a report on aggregated assessment results for your degree or courses where multiple sections were assessed, and we'd be happy to provide this.

**Spring Assessments:**

This is our final semester of the 3-year COM SLO assessment cycle, so at end of spring 2021 all courses should have been assessed. Here's [your current assessment plan](#) – in yellow are the courses left to assess to complete the cycle. If there's any other additional classes to assess or changes you would like to see, just let me know. (plant the seeds of assessing every semester)

**Mapping:**

ESL has completed all its mapping.

**Checking SLOs on the Syllabus:**

Please ask faculty to check that their SLOs on the syllabus/Canvas site match the COR and to send a copy of their syllabus to the admin assistant in their area. Faculty can view the most up-to-date SLOs in CORs from this link <https://marin.elumenapp.com/public/> Note: Click on the blue Course Outline Report in the 3rd column to view current SLOs in the course outline of record.

Thanks!! Please feel free to reach out to me if you have any questions/concerns!  
Cara