

**Agenda/Minutes**  
**Friday, May 18 10-2pm**

**AC 114**

**Present:** Christina Leimer, Dong Nguyen, Nancy Willet, Logan Wood, Nadia Sanko, Dan Zaffran, Cari Torres-Benavides

**Absent:**

TOPIC	Notes
<p>Welcome, updates, etc (1-1:10)</p> <ul style="list-style-type: none"> <li>- Assessment plans (reminders for end of semester)</li> </ul>	<ul style="list-style-type: none"> <li>- <b>Cara will send out a reminder so Logan can start inputting them – ASAP</b></li> <li>- Reminder – division reporting forms</li> </ul>
<ul style="list-style-type: none"> <li>- Committee vacancies</li> <li>- Contract – Adds 5 units to committee (potentially). Possible areas to develop:               <ul style="list-style-type: none"> <li>o Current divisions</li> <li>o Additional divisions</li> <li>o Chair</li> <li>o SLO / Program Review Coordination</li> <li>o And Data Steward role</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Decision is to increase chair units to 3, and divide/add divisions to create the following (to be reconsidered at spring 2019 for functionality)</li> </ul> <p>Committee would be 9 members (if fully staffed)</p> <ul style="list-style-type: none"> <li>- <b>Math,</b></li> <li>- <b>Life &amp; Earth Sciences,</b></li> <li>- <b>Physical Sciences,</b></li> <li>- <b>Social &amp; Behavioral Sciences / ECE / BIS</b></li> <li>- <b>ESL and World Languages &amp; Cultures</b></li> <li>- <b>English Skills, Engl, Humanities, Philosophy, Communication</b></li> <li>- <b>Fine and Performing Arts, Health Education, and Kinesiology</b></li> <li>- <b>Career and Technical Education</b></li> <li>- <b>Health Sciences</b></li> <li>- <b>Library/Counseling</b></li> </ul> <p>Discussion also included consideration of how Program Review and Curriculum Process fits with SLOAC. Chairs need to be meeting regularly and clearer and more interconnected process needs to be determined. <b>May be a fall goal for the committee</b></p> <p>Consideration of Logan’s role as eLUMEN data steward and how this would work with</p>

TOPIC	Notes
	<p>curriculum piece / Program Review pieces of eLUMEN. Discussion included that 15 units from contract is only for SLOs, not others, and that Logan should be present when we meet across chairs to consider her role Expanded role of chair – onboard new faculty members, meet w/ chairs of PR and Curriculum,</p> <p><b>Canvas interface as priority for fall- Stacey</b></p>
<ul style="list-style-type: none"> <li>- eLUMEN – Logan</li> </ul>	<ul style="list-style-type: none"> <li>- Set mastery levels and default template (3 levels of mastery, and default rubric has 6 categories – Logan will input into eLUMEN)</li> </ul>
<ul style="list-style-type: none"> <li>- eLUMEN training – Stephanie</li> </ul>	<p>(reflection template – <b>Nancy first meeting</b>)</p>
<ul style="list-style-type: none"> <li>- FLEX Sessions for Fall</li> </ul>	<ul style="list-style-type: none"> <li>- Meet and greet</li> <li>- Nuts and bolts</li> </ul>
<ul style="list-style-type: none"> <li>- Mastery levels – discussion and final vote</li> </ul>	<p>Achieved!! Logan has these notes</p>
<ul style="list-style-type: none"> <li>- Summer               <ul style="list-style-type: none"> <li>o Website approval</li> <li>o eLUMEN work</li> <li>o Assessment plan</li> </ul> </li> <li>- Fall               <ul style="list-style-type: none"> <li>o Nancy as Chair</li> <li>o 1-2 weekly meetings Mondays</li> <li>o Committee members –</li> <li>o Accreditation</li> </ul> </li> </ul>	<p>ISLOs: <b>Need to be updated (fall?)</b></p> <ul style="list-style-type: none"> <li>- Summer               <ul style="list-style-type: none"> <li>o Website approval</li> <li>o eLUMEN work</li> <li>o Assessment plan</li> </ul> </li> <li>- Fall               <ul style="list-style-type: none"> <li>o Nancy as Chair</li> <li>o 1-2 weekly meetings Mondays</li> <li>o Committee members –</li> <li>o Accreditation</li> </ul> </li> </ul>