

**Agenda/Minutes  
Monday, May 7**

**AC 303 (1-2)**

**Present:** Cara Kreit, Nancy Willet, Nadia Sanko, Dan Zaffran, Logan Wood, Christina Leimer, Holley Shafer, Cari Torres-Benavides

**Absent:**

TOPIC	Notes
Welcome, updates, etc (1-1:10) <ul style="list-style-type: none"> <li>- Summer/Fall calls</li> <li>- eLUMEN training – May 18 (time?)</li> <li>- Committee vacancies</li> </ul>	<ul style="list-style-type: none"> <li>• Updated on summer/fall calls</li> <li>• Set final meeting date and training time: Fri May 18 from 10-2</li> <li>• Check in on division reporting forms</li> </ul>
Debrief on Chairs meeting May 1 and Prepare for Academic Senate May 9	<ul style="list-style-type: none"> <li>• Debriefed for chairs and prepared for Senate</li> </ul>
eLUMEN updates (Logan)	<ul style="list-style-type: none"> <li>• Stacey should be included in fall to meetings when Canvas interface is involved</li> </ul>
<ul style="list-style-type: none"> <li>- Agenda items to cover before end of semester:               <ul style="list-style-type: none"> <li>○ Doodle for fall meetings</li> <li>○ Committee vacancies</li> <li>○ Website</li> <li>○ Review assessment plans for spring</li> </ul> </li> </ul>	

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