

**Agenda / Minutes**  
**Tuesday, September 12**  
**5-6pm**  
**AC 303**

**Present:** Cari Torres Benavides, Cara Kreit, Nadia Sanko, Nancy Willet, Susan Rahman, Logan Wood, Sarah Frye,  
**Absent:** Maria Young

TOPIC	Notes
<ul style="list-style-type: none"> <li>- Welcome, updates, etc</li> </ul>	
<ul style="list-style-type: none"> <li>- Debrief and followup – Session w/ Karen Wong on Sept 8</li> </ul>	<ul style="list-style-type: none"> <li>- Feedback is positive</li> <li>- Discussion on other faculty who might benefit from trainings that we could invite</li> </ul>
<ul style="list-style-type: none"> <li>- eLUMEN updates and plans for training – Cari Torres Benavides</li> <li>- Course syllabi / COR check – Cari Torres Benavides</li> </ul>	<ul style="list-style-type: none"> <li>- eLUMEN coming online this fall</li> <li>- Cari will set up conference call w/ Matt of eLUMEN for us to determine:               <ul style="list-style-type: none"> <li>o What faculty decisions need to be made about setup and what is the procedure?</li> <li>o When should training occur – fall for SLOAC (call to UDWC?) and/or spring for all faculty</li> </ul> </li> <li>- Cari will reach out to all deans and create a procedure for auditing SLOs to make sure they match CORs. We will have a report at end of semester</li> </ul>
<ul style="list-style-type: none"> <li>- Fall timeline and chair position</li> </ul>	<ul style="list-style-type: none"> <li>- Cara will be gone Nov, Dec, Jan, so committee will determine in upcoming weeks what to do about chair position.</li> </ul>
<ul style="list-style-type: none"> <li>- Website Check in</li> </ul>	<ul style="list-style-type: none"> <li>- Logan and Cara will meet to determine overall structure of website based on Logan’s findings</li> </ul>

**Student Learning Outcomes Assessment Council**

TOPIC	Notes
	for best practices. First meeting w/ Shook will be Sept for overall structure.
- Narratives for end of fall (added)	- Cara will create a basic template for division reps to follow to capture narratives from SLO work in their divisions for fall.
- eLUMEN (parking lot of issues to address this fall)	- Important areas to cover: <ul style="list-style-type: none"> <li>o Process for decisions during setup</li> <li>o How to capture narratives</li> <li>o Overall schedule of when things happen for faculty</li> </ul>