

Agenda / Minutes

Friday, December 1 st 1:00- 2:30

Zoom

Present: Erick Bruce, Farhad Zabihi, Alex Jones, Logan Wood

Absence: Cari Torres-Benavides

TOPIC and Time		Notes	Action/Discussion/ Information
5 min	Meeting Overview <ul style="list-style-type: none"> • Committee Updates • finalize letter to faculty • Curriculum mapping • SLOAC/GRIT Analysis Template • CE Program Reviews • goals 		Information
10 min	Committee Updates	Sara Malmquist-West will be our new member as Nancy Willet leaves SLO symposium is January 26 and 27. Committee members will sign up for sessions and we will discuss at our first meeting.	Discussion
5 min	Letter to Faculty and Dates for Last Communication	See draft below Change draft as needed and send out over the weekend after faculty complete assessments. Logan will follow up with reminder on 1/2/24 and after.	Discussion/Action
10 min	Curriculum Mapping	map progress FA23 We will need to complete all mapping in the spring	Information/ Discussion

20 min	SLOAC/GRIT Analysis Template	SLOAC PR analysis template.docx Follow GRIT template	Information/ Discussion
20 min	Review New Program Review Questions	New Program Review Questions May need to simply more. We will review once again in the spring and then can bring to a PR meeting.	Information/ Discussion
15 min	Review PR	Reviewed DENT, NE, MEDA	Discussion
5 min	Retreat Date Spring 2024	Retreat is 1/16/24 9:30 -11:00, agenda to follow in January Meeting schedule is every other Friday 1-2:30	Discussion/Action

Attention *Discipline '23* Faculty:

If you are teaching one or more courses this semester, this is a reminder that your learning outcomes assessments for **ALL** courses must be submitted in eLumen on or before **January 2**.

The data collected in this assessment cycle may be used to make course improvements as well as facilitate department discussions on educational effectiveness in Fall of 2024 with the next round of data collection in the Fall 2025 (and so on). This convenient biennial plan has been implemented as part of the recent ISER Improvement Plan (<https://accreditation.marin.edu/>).

Do you need a refresher on how to report your learning outcome assessments in eLumen? SLOAC is here to help! Our faculty team will be offering 3 workshops in December to guide you through the process:

- Workshop 1: MON, DEC 4 @ 12:40 – 1:30 PM (College Hour) in KTD AC 114
- Workshop 2: WED, DEC 6 @ 12:40 – 1:30 PM (College Hour) in KTD AC 114
- Workshop 3: FRI, DEC 8 @ 12:00 – 1:00 PM on ZOOM (link V <https://marin-edu.zoom.us/j/81910085995>.)

If you miss the workshops, here's a 4 minute video and/or 1-page handout that show everything you need to know to use eLUMEN to assess SLOs: [How to Score an Assessment](#)

You can always email me or the faculty eLUMEN Data Steward Logan Wood (rwood@marin.edu) with any questions you have and we are happy to help.

Goals for Semester

- develop communication /marketing tools for assessment
- map all degrees and certificates
- Using AI for Outcomes

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