

**Agenda / Minutes**  
**Friday, September, 22 10:30-12:00**  
Zoom

Present: Nancy Willet, Alex Jones, Erik Bruce, Farhad Zabali, Cari Torres-Benavides

Absence:

TOPIC and Time	Notes	Action/Discussion/ Information
5 min <b>Meeting Overview</b> <ul style="list-style-type: none"><li>• committee updates</li><li>• curriculum mapping updates</li><li>• PR meeting update</li><li>• backwards design</li><li>• goals</li></ul>		Information
5 min  Committee updates	Updates on last assessments completes ESLN still needs to be added  Create new workflow for only SLOs	Discussion

<p>10</p> <p>Outline new role for SLOAC</p> <ul style="list-style-type: none"> <li>• help departments see outcomes as making them better</li> </ul>	<p>Help faculty Understand advantage in teaching + obligatory list of outcomes – teach to the outcomes, grade to the outcomes, being held accountable show how to do it</p> <p>Refresh coordinator/chair list – better communication, needed for contact person for SLOs – maybe ask for 1-2 reps for SLO work, must have accountability, need for motivated people</p> <p>Alex mentioned tying this into Culturally Responsive Pedagogy grant – outline job for call, make stipend available - Connect to our ISER improvement plan</p> <p>Uniform script for new contacts –</p> <p>COR – syllabus – SLO – backward design Online should also include backward design Competency will be the next level</p>	<p>Discussion</p>
<p>20</p> <p>Curriculum Mapping Updates</p> <ul style="list-style-type: none"> <li>• identify incomplete maps</li> </ul>	<p>How do all courses in a degree work with PSLOs – example is spanish degrees – review this with Gina</p> <p>SLOAC will map what we can and will send out maps to depts that need to complete</p> <p>Remaining maps will get completed during PR</p>	<p>Discussion/Action</p>

30 min	<p>Program Review Meeting Updates</p> <ul style="list-style-type: none"> <li>• all school communication update</li> <li>• finals week open labs</li> <li>• meetings with departments</li> <li>• SLOAC to help Equity Facilitators</li> <li>• courses outside of degree and how they fit into PR</li> <li>• importance of course level data</li> </ul>	<p>All school communications at the beginning and finals week</p> <p>Tie it to grades - assessment deadline should be included in any due dates about grades</p> <p>Important dates should have assessment due dates as well!</p> <p>Is there a way to make faculty have to do grades first then grades</p> <p>Labs not super helpful – not the best use of our time</p> <p>Assessment Coordinator to email faculty that have not completed assessment beginning due date of assessment</p>	Discussion
20 min	<p>Backward Design</p> <ul style="list-style-type: none"> <li>• as part of our presentation</li> <li>• how to use BD to show assessments are meaningful</li> </ul>	<p>Cari shared graphic information from Curriculum Institute</p> <p>Logan will create new graphic for training materials that is reorganized with language for our faculty</p> <p>Could be included in online training/canvas starting with outcomes – discuss with online DE committee.</p>	Discussion

### Goals for Semester

- develop communication /market-ing tools for assessment
- map all degrees and certificates