

### Agenda / Minutes

**Friday, April 28th, 2023 9:00-10:00**

Zoom

**Present:** Nancy Willet, Logan Wood, Farhad Zabali, Cari Torres-Benavides, Holley Shafer

**Absent:** Alex Jones,

TOPIC and Time	Notes	Information/ Discussion/Action
10 min <b>Quick review of curriculum mapping</b>	Review details of curriculum mapping	Discussion
25 min  <b>Curriculum Mapping</b> <b>Gina Cullen guest</b>	<ul style="list-style-type: none"> <li>• Discussion about issue that was brought up when a course instructor could not map one CSLO to a program SLO. The course in question psy110 was included in the AA Public Aatery degree. Erik Bruce suggested the PSLOs in question could map without the specific nouns that were used. Maybe a slight broader PSLO would be better, especially when there are so many courses outside of the department (FIRE) to make sure course level SLOs connect.</li> <li>• If a course is not able to map to a program, the program should review their PSLOs and revise if needed.</li> <li>• ACCJC standards do suggest that a broader connection of the learning should take place between the course and the program for any degree.</li> <li>• Erik and Nancy will attend CC meeting and present our recommendation</li> </ul>	Discussion Action
20 min  <b>Program Review Check list</b>	<ul style="list-style-type: none"> <li>• reviewed notes on Math PR</li> <li>• more work on the program level is needed</li> <li>• our one page data summary could help - Logan will work on this</li> </ul>	

10 min	<b>Department check-in</b>	<ul style="list-style-type: none"> <li>• reviewed letter to faculty</li> <li>• SLOAc should adjust letter as needed for each department</li> <li>• letters typically sent out the week before assessment are due (6/5) but this can be adjusted as needed</li> <li>• faculty should check the planner to see which courses are not completed and then send reminder to individual faculty that teach those courses</li> </ul>	Discussion
10 min	<b>Program Review Page</b>	information on PR needs to be updated - Logan will work on this and get feedback from SLOAC and present to Academic Senate	Information
10 min	<b>FLEX</b>	SLOAC will offer both SLO Basics and Mapping again next semester for two 45 minute sessions with mention of using AI for Outcomes	
10 min	<b>Canvas as assessment tool</b>	Nancy and Logan talked about SLO talk last Friday about using Canvas for assessment. While it is definitely full of possibilities and could be easier in the long run, they both felt it was too much to ask faculty to switch at this point. We will watch this, as a number of schools are using Canvas for assessment and see how it develops.	

Sample Letter to Faculty Assessing Classes Spring 2023:

Hi All,

Hope you are well.

I wanted to reach out because you are teaching one or more courses that are up for SLO assessment this fall in [add Courses here](#). Thanks so much in advance for your time and participation! The assessments are now ready in eLUMEN and are due on Monday, June 5th.

Here's info to get to eLUMEN and easy steps to follow to input SLO results at the end of the semester:

- You can access eLUMEN through MyCOM -- look for eLUMEN in the list of applications.
- Here's a 4 minute video and/or 1-page handout that both show everything you need to know to use eLUMEN to assess SLOs: How to Score an Assessment [add link here](#)
- Interested in seeing your results? Check out Results Explorer in eLUMEN - here's a quick handout about viewing results. [Add link here](#)

Feel free to email me or the faculty eLUMEN Data Steward Logan Wood (rwood@marin.edu) with any questions you have and we are happy to help.