

Nancy Willet

Subject: SLOAC FLEX WEEK
Start: Tue 8/14/2018 9:00 AM
End: Tue 8/14/2018 11:00 AM
Recurrence: (none)
Organizer: Nancy Willet

**Student Learning Outcomes Assessment Council (SLOAC)
Committee Retreat
August 14, 2018 9 am – 11 am
Minutes**

SLOAC Co-Chairs (Fall 2018)

Nancy Willet, Logan Wood & Dan Zaffran

Division Coordinators & Facilitation Areas:

- Dan Zaffran (Math, Physical Sciences, Life & Earth Sciences)
- Nancy Willet (Social & Behavioral Sciences, BIS, & ECE)
- Yashica Crawford (Social & Behavioral Sciences, BIS, & ECE)
- Logan Wood - Data Steward for eLuman (Fine & Performing Arts, Health Education, and Kinesiology)
- Patty O'Keefe (English Skills, English, Humanities, Philosophy, Communication)
- Sandy Boyd (CTE & Health Sciences)
- Marian Russell (ESL and World Languages & Cultures)
- Cesar Pomojula (CTE & Health Sciences) – excused absence

Requirements from Accreditation Report:

- SLO in syllabus
- For 2021 – Assessment of SLOs

SLOAC Meeting Requirements:

1. Meetings will now take place 2nd and 4th Monday from 1 pm – 2:30 begin on August 27th in AC 303
- SLOAC will be twice per month, with additional meetings as needed.
- Focus will be eLumen onboarding for faculty in Fall

Flex Week – August 13th – 17th

- Distribute reminders to faculty that:
 - **Syllabus:** SLOs will need to be included on the syllabus. Ensure that an e-copy of the faculty syllabus is submitted to the Dean's Office
 - **SLO Reports:** Collect SLO reports from Spring 2018 from department chairs – this will complete the final “paper trail” of any documents prior to eLumen. Reports will be submitted to AVP Carrie
 - **Assessment Play Cycle (Blueprints):** Blueprints will be distributed. Current rule is that each class should be assessed every 3 years. Each department was previously required to submit a 3-year assessment plan

1. There was discussion of how to advance these discussions in a collaborative way. There was support for having all assessments completed, along with training of eLumen for Year 1 and by Year 3, have data to support any revisions and/or celebrate successes

SLOAC Presentations

- SLOAC members will participate in the Chairs meeting on September 4th

Tour of SLO Homepage (slo.marin.edu)

- Logan provided an overview of the website.
- The training documents and presentations are included on the site, and can be used to support faculty with training on the eLumen system.
- The “Faculty Toolkit” was provided in the SLO Nuts & Bolts session during Flex Week

Overview of eLumen (marin.elumenapp.com)

1. Logan provided an overview of the eLumen application.

Future Opportunities:

- SLOAC members are encouraged to attend the Assessment Institute in Indiana on October 21 – October 23rd. Professional development funds are available for attendance