Subject:	SLOAC
Location:	AC 105
Start:	Mon 8/27/2018 1:00 PM
End:	Mon 8/27/2018 2:30 PM
Recurrence:	(none)
Organizer:	Nancy Willet

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Student Learning Outcomes Assessment Council (SLOAC)
Meeting Minutes
Monday, August 27th
AC 105 (1 pm – 2:30 pm)

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Attendance: Dan Zaffran, Logan Wood, Nancy Willet, Marian Russell, Cesar Pomojulca, Patricia O'Keefe, Yashica Crawford, Sandy Boyd

Debrief from Department Meetings:
Committee members reflected on their engagement at the Department Meetings during Flex Week. Dan encourage supporting departments with reviewing all of the SLOs to ensure that they fit the department needs. There may be an option for an expedited SLO revision process, but more details are forthcoming

Review Draft Procedure/Timeline/Flowchart:
Dan presented a draft timeline of expectations for delivery for SLO revisions and eLumen set up. Please view the attached draft for more information. The goals by the end of Fall 2018 include:

- Each department checks, updates, and revises their SLOs if needed
- Default assessments set up in eLumen
- Get faculty ready for assessments in Spring 2019

      In summary, the following phases were proposed:

- Phase 1: Review SLOs. If they currently satisfy the goals of the course, the course moves to Phase 3. If revising, departments will not proceed with assessment until SLOs are approved, and will be provided additional supports as needed.
- Phase 2 (by November 1st): Revision of SLOs, and attend sessions at Curriculum Committee meeting as needed. If revising, departments should not proceed with assessment until the SLOs are approved.
- Phase 3 (by December 1st): Build eLumen assessments and train faculty to score or upload an assessment

      In preparation for Chair's Meetings, draft timeline will continue to be revised prior to presenting at the meeting.

Creating Assessment – Setting Up Reflection Templates (Logan)

Logan provided an overview of the Coordinator Training module that will take place. We have been added to eLumen (check under "Course Coordinator" to view your name