

# COLLEGE OF MARIN

## STUDENT LEARNING OUTCOMES ASSESSMENT COUNCIL (SLOAC)

Department Chairs Update – March, 2019

### ELUMEN TRAININGS!

Your SLOAC Committee is hosting eLUMEN drop-in trainings every other Friday, from 10 am – 12 pm in AC 116!

Come visit us to COR revisions, SLO updating and all things eLUMEN!

We look forward to seeing you! Training Dates this month will be:

- March 8<sup>th</sup>
- March 29<sup>th</sup>

Visit our new SLO website which features our Faculty Toolbox, link to eLUMEN, and more!

<http://slo.marin.edu/>

### REMINDER: SLO REVISIONS DUE APRIL 1ST

Spring SLO revisions are due by April 1<sup>st</sup> to the Curriculum Committee. Revision requests will be presented at the Curriculum Committee as a revision of SLOs only. This is not a full COR review but just a revision of SLOs on the COR. If approved, the SLOs will be active this upcoming summer or fall. Please see page 2 for more information on the process for updating SLOs this spring.

### ELUMEN MESSAGING SYSTEM

If your department has submitted an assessment plan, faculty will be receiving a reminder message beginning this month of their courses that are scheduled for assessment for spring 2019.

### GETTING IT DONE - HIGHLIGHTS FROM DEPARTMENTS

Our departments are making progress in exploring how to create assessments from the SLOs listed in the syllabus. As you work on developing your plan, check out these strategies from other departments:

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*Our approach will be simple! At the end of the semester and immediately after grades are submitted, each instructor of record will access the SLO rubric and complete the assessment. Since everything is now available through eLumen, and the rubric is pre-populated with the CSLOs, it should be a seamless transition.*

*-Sandy Boyd, CTE SLO Facilitator*

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## Spring 2019: SLO Updating

If you missed the deadline for fast-tracking SLO revisions during the fall but would like to revise your SLOs this spring, here is the process:

- First, carefully review your Course Outline of Record in eLUMEN to ensure that it has been populated correctly when it was moved over into eLUMEN (we've been running into missing information or formatting problems). Correct these/add in missing information or contact your department curriculum representative who can help you with this process.
- Second, please open the first tab of the outline "Cover Info" and in the "Notes for Submission" field, document that the reason for updating the course is SLO-related (see screenshot below). Please use the following language: "Revision to SLOs only" so that the Curriculum Committee knows that this isn't a full review of the COR.

**Proposal Details**

**Author(s)**  
Daria Sywulak  
Add Additional Contributors

**Proposal Start \***  
Fall 2019 Credit/Noncredit

**Submission Rationale**  
Mandatory Revision

**Notes for Submission**  
Revision work as required for curriculum committee.

**Attachments**  
Upload files (if necessary) for the course approval process.  
Upload Files

- **Third, proceed to update your SLOs and submit the COR to the Curriculum Committee no later than April 1<sup>st</sup>.**
- The Curriculum Committee, in conjunction with SLOAC, will review these and reach out to you if there are any problems.
- If your SLO revisions are approved, the SLOs will be active beginning in summer/fall 2019.

\*\*\*Please note that this is not a full review and approval of the COR – which must be done at least every 5 years – just a revision of your SLOs on the COR. Therefore, the original Board approval date for this COR will not be adjusted, meaning it will still need to go through Curriculum Committee for a full review within the original 5 years since previous Board approval.

For questions or concerns, please feel free to reach out to us,

Cari Torres-Benavides, AVP of Instruction

Gina Cullen, Chair of Curriculum Committee

Cara Kreit, Chair of SLOAC